

Spoken English

Very often we meet people who look well educated, sophisticated and well-placed in society. The moment they begin to speak in English, the entire image cracks like a pack of cards. English speaking has become essential in a world that is becoming a global village. Whether it is for building a relationship, persuading the boss to send you for a conference, ask for a salary raise or sell any product or service, spoken English is a must. If you are looking for a Spoken English workshop that works for you, this power-packed intense training workshop is the one for you.

Objective of the workshop:

- To enable participants to communicate freely and appropriately in every situation
- To help participants become aware of the necessity of applying the principles of seven Cs in every communication
- To facilitate participants to feel more empowered and confident due to their enhanced spoken communication skills

Who should attend?

Everyone who feels the need

Benefits:

Participants will be able to:

- Speak in clear, concise and correct language
- Express themselves in one-to-one or group communication situations well
- Feel confident to meet new people or work in new environments

Workshop Focus:

- Seven Cs of Communication: Completeness, Conciseness, Correctness, Concreteness, Clarity, Courtesy, Consideration
- Entire grammar
- Telephone. Body language, meeting etiquettes
- Most common mistakes made in in spoken communication
- Common idiomatic expressions used in conversations

Training Medium:

Online via Skype

Training Methods:

PPTs, Structured exercises, Discussions, Quiz, Brainstorming, Role plays, Assignments, Videos.

Duration:

40 hours - Timing, Frequency and duration of each session decided as per mutual convenience. Short assignments will be mailed after every topic.